

# Information Management Group

# Key Items

1. Training
2. Institution Profile
3. Publications
4. User Portal

# User Portal—Pending Action

- Investigate consistency among portals
- Best practices
- Investigate portal for data feeds to DOE

# Training Action Plan

- NUFO will write a white paper
- Correspond with the Chief Operations Officers at the labs
- Set-up a working group to identify the business requirements
  - ESH/training, User Administrators, Cyber
- Have a technical team determine the costs, staffing, and implementation

# Institution Action Plan

- Define what we want
  - Algorithm and tool to identify institutions
  - Controlled list
  - Evaluate commercial sources
- Issues to discuss
  - Parent/child relationship
  - Formal name
  - Common name
  - Legal name
  - Foreign/US
  - Categorizing institutions (universities, laboratories, corporations)

# Publication Action Plan

- Ask all facilities/laboratories to require ORCiD
- Let the publications subject matter experts take the lead
- Would allow for tracking and resolve OSTI requirements
- Investigate and make recommendations on laboratory/facility membership—what are the benefits